



## **BNA FEDERAL CREDIT UNION**

1801 S. Bell St, Arlington, VA 22202

(703) 341-3044 Fax (703) 341-1677

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### **LIST OF INFORMATION NEEDED TO COMPLETE BNA CREDIT UNION LOAN APPLICATION**

- 1. LOAN APPLICATION/PROCESSING FEE is \$20.00.** This fee is due upon submission of the loan application form.
2. Complete the loan application
3. Make sure all **questions** are answered **completely**
4. **Sign** and date the application
5. A photocopy of your **DRIVER'S LICENSE IS REQUIRED.**
6. A photocopy of your recent **PAYCHECK STUB IS REQUIRED.**

**\*\* For further assistance, speak with one of the credit union staff.**



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THE PROCESSING OF THIS APPLICATION WILL BE DELAYED IF NOT SIGNED OR IF ALL QUESTIONS ARE NOT COMPLETED.

## APPLICATION FOR SPOT LOAN

### TO BE COMPLETED BY LOAN APPLICANT

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Account / Member #: \_\_\_\_\_ BBNA Employee #: \_\_\_\_\_

I hereby apply for a loan as follows:

Amount of money requested:  \$500  \$1,000  OTHER: \_\_\_\_\_

Purpose of Loan: \_\_\_\_\_

### Information Regarding Applicant:

Street Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Years There \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone \_\_\_\_\_ Email Address \_\_\_\_\_

Salary \$ \_\_\_\_\_ per month/year  Gross  Net

Do you plan on retiring / leaving the company in the next 6 months?  No  Yes If Yes, explain \_\_\_\_\_

Everything that I have stated in this application is correct to the best of my knowledge.

Signature of Member \_\_\_\_\_

Date \_\_\_\_\_

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### TO BE COMPLETED BY LOAN OFFICER

Total Loan \$ \_\_\_\_\_ To Be Repaid In \_\_\_\_\_ Payments of \$ \_\_\_\_\_

Including/Plus Interest Starting On \_\_\_\_\_ Last Payment of \$ \_\_\_\_\_

Total Payments: \_\_\_\_\_ Finance Charged: \$ \_\_\_\_\_

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### TO BE COMPLETED BY THE MANAGER

We approve the loan as submitted  We reject the loan as submitted

The following counter offer will be made to the applicant and if accepted, we approve the loan

Describe \_\_\_\_\_

Specific reason(s) for rejection \_\_\_\_\_

Outside information considered?  No  Yes Describe \_\_\_\_\_

### Manage /Board of Directors:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_

ECOA notice and reason for rejection sent or delivered on \_\_\_\_\_ Signed \_\_\_\_\_